

Oak Park Neighbourhood Centre Leap Emergency Financial Assistance & OESP Application

The information collected here is for our internal use only. All information collected is considered confidential and will not be discussed with anyone outside our agency and LEAP Emergency Financial Assistance without your permission. Please bring ID for everyone in the home. Please bring children's SIN number. Bring utility bills, 2 mths of all bank statements for all adults, line 236 taxes, and proof of rent payment

1. Applicant Information

Date of Application: _____

Name: _____ Email _____

Date of Birth: _____ Gender: _____ Country of Origin _____ Years in Canada _____

Name of Co-Applicant: _____ Language(s) Spoken at Home _____

Address: _____ Postal Code: _____

Phone #: _____ Other Contact # _____

Referral from: _____

Have you received a LEAP grant before? Yes When _____ No

Do you have a Canada Learning Bond for children? _____

Do you have Ont Energy Support Payment? Yes No

Do you need assistance with... Gas: Yes No Hydro: Yes No

Is your name on the Utility Bill? Gas: Yes No Hydro: Yes No

2. Household Information

Name:	Relationship to Applicant	Date of Birth (day/mth/yr)	Gender	Proof ID
1.) _____	_____	____/____/____	_____	_____
2.) _____	_____	____/____/____	_____	_____
3.) _____	_____	____/____/____	_____	_____
4.) _____	_____	____/____/____	_____	_____
5.) _____	_____	____/____/____	_____	_____
6.) _____	_____	____/____/____	_____	_____
7.) _____	_____	____/____/____	_____	_____

3. Housing Information

Do You Own Your home? Live in social Housing? Private rental?

Dwelling Type: Detached House Semi Detached House Duplex
 Row House High rise Low rise under 5 storeys
 Moveable Dwelling Other _____

Primary Heating Source: Electricity Natural Gas Other _____

Monthly Rent: \$ _____ Monthly Mortgage: \$ _____

Are you interested in learning about energy conservation programs? Yes No

4. Income Information

Employment Income		Verified through documentation
Applicant	\$ _____	<input type="checkbox"/>
Other household members	\$ _____	<input type="checkbox"/>
Support Payments		
Employment Insurance	\$ _____	<input type="checkbox"/>
Ontario Works	\$ _____	<input type="checkbox"/>
Ont. Disability Support Program (ODSP)	\$ _____	<input type="checkbox"/>
Canada Pension Plan	\$ _____	<input type="checkbox"/>
WSIB Workplace Safety & Ins Board	\$ _____	<input type="checkbox"/>
Other _____	\$ _____	<input type="checkbox"/>
Other Household member income: _____	\$ _____	<input type="checkbox"/>
Other (monthly): _____	\$ _____	<input type="checkbox"/>

Total Monthly Income: \$ _____ **Total Annual Income:** \$ _____

Have you accessed Halton Region's funds in the last 24 months? Yes Date: _____ NO

Social Worker's Name: _____ Phone Number: _____

5. Arrears & Service Provider Information

Union Gas Arrears Information

Account # _____ Total Owed: \$ _____ Verified by Union Gas

Does this include Deposit, Reconnection, Rental or Financing Charges? Yes No Amount: _____

Spoken to the utility about arrears? Yes No Result _____

Disconnection Notice Details _____

Last Payment Date ____/____/____ Disconnect Date: ____/____/____ Last Utility Contact ____/____/____

Payment Arrangements (please provide details): _____

Oakville Hydro Arrears Information or Unit Sub-Meter Provider Name _____

Account # _____ Total Owed: \$ _____ Verified by Provider

Does this include Deposit, Reconnection, Rental or Financing Charges? Yes No How much: _____

Spoken to the utility about arrears? Yes No Result _____

Disconnection Notice Details _____

Last Payment Date ____/____/____ Disconnect Date: ____/____/____ Last Utility Contact ____/____/____

Amount of last payment: _____ Payment Arrangement: _____

Reason for Arrears: High heat costs Job loss Illness Pending EI Marital Breakdown

Unusually High Bill Unexpected Expenses Child Tax Issues Child Support Issues Other: _____

6. Service Agreement & Consent to Disclose

I, the undersigned, affirm the information provided is true. I acknowledge that should any information provided be untrue, I will not be eligible for Assistance Programs. I understand that payment of funds is not guaranteed, even if preliminary approval is granted. If my bill is in excess of \$500 I agree to make a payment arrangement with my utility for the balance. I understand that if I fail to make payments then my utility service may be disconnected, and I may not be eligible for future financial assistance. I have read, understood and agree to these conditions and requirements.

Applicant Signature

Date

Pursuant to the *Personal Information Protection and Electronic Documents Act* and the *Municipal Freedom of Information and Protection of Privacy Act*

I, _____ of _____
(insert first name, middle initial and last name), (address with postal code)

grant my consent to Oak Park Neighbourhood Centre to disclose and obtain information regarding my account and application, for the purpose of providing assistance. I also grant my consent to my Service Provider to use and disclose my personal information for these purposes.

Please check off the groups we may share information with.

- Union Gas Account # _____
- Oakville Hydro or Sub metering _____ Account # _____
- Halton Region for support Salvation Army for support
- Kerr Street Mission for support Ontario Energy Support Plan – OESP
- YMCA Oakville Town Of Oakville Recreation assistance

Other: _____

Signature of person giving consent

Date

By completing this form, you may be contacted by Oakville Hydro or Union Gas about participation in energy conservation programs. If you do not wish to be contacted about such programs, you can opt-out by initialling here: _____

7. OPNC Recommendation

Union Gas Grant: Yes Amount: \$ _____ Criteria have been met

Oakville Hydro Grant: Yes Amount: \$ _____ Criteria have been met

If not recommended for grant, please give rationale (check all that apply):

- Does not meet income criteria Already accessed funds in past year
- Cannot maintain housing No attempt at recent payment
- Does not live at address of arrears Not a customer of a service provider
- Did not provide required documents Insufficient Program funds remaining
- Arrears too large for grant amount to allow customer to stay connected
- Other (please specify): _____

Small changes make a big impact! Tips and changes to reduce your energy bills.

If something is plugged-in then it is drawing power. Unplug things when not in use to save money- computer, laptop, stereo, games, coffeemakers, tv's, cable box, nightlights

- Laptop computers should be unplugged once charged to save money and increase the life of the computer.
- Purchase power bars with auto-shutoff that detect when electronics go into sleep mode and cut their power.

Change to LED bulbs as your old ones burn out. They are more expensive to purchase but will save a great deal of energy and last 30x longer. Think twice before turning on a light and remember to turn off. Turning on lights costs money.

Your heat should be set to no higher than 20C during the day and can be reduced to 17C at bedtime. Sweaters worn during the day and an extra blanket on the bed at night will save a lot of money. During warm months the temperature should be set to 22C or higher.

- A ceiling fan only uses 10% of the electricity needed to run an air conditioner. Use a fan in the room you are in and remember to turn it off. Fans are meant to cool people, not rooms.
- In the summer close curtains on warm days to keep out the heat and open upstairs windows on cool nights.
- Electric space heaters and gas fireplaces left on are more expensive to run than a furnace. Don't use them.
- Weather stripping, and caulking reduces energy bills. Use to seal drafts around windows, baseboards, doors and air vents. Keep doors and windows locked to reduce drafts. Purchase insulation inserts to put in electric outlets on exterior walls.

For hot water tanks, reduce the setting on the dial at the bottom of the tank. Move at least 2 notches. This also reduces the chance of young children burning themselves with tap water.

- Wrap your electric water heater with heater insulation to reduce costs by 30%
- Pipe wrap will reduce heat loss and bring hot water to your faucet faster. Do not use wrap on plastic pipes.

Do all laundry and run dishwashers after 7pm or before 7am or on weekends.

- Do all your wash in cold water.
- Put up an indoor and/or outdoor clothesline.
- Clean out the dryer lint filter after every load. Vacuuming the dryer exhaust once a year.
- Take showers at night rather than in morning

If you are using two fridges or a freezer try and reduce to only one fridge to reduce costs or buy an energy efficient appliance. Check that your freezer is set to no lower than -18C.

Watch for water waste

- Fix dripping taps and toilets. Check for leaks in toilets by adding drops of food colouring to the back tank after it fills and wait half an hour. If the water in the bowl changes colour you have a leak. Turn off the water shut off taps underneath toilet or sink when not in use until you can afford to fix them.
- Install a low-flow showerhead and faucet aerator on sinks. Free kits are available from Union Gas.
- Take shorter showers. Use a \$ store timer to limit your showers to five minutes or less.
- Do not leave the faucet running when you're brushing your teeth, washing your face or shaving.
- If you must use the bath, don't fill it up all the way, plug the drain before you turn on the tap.
- Only water your garden every other day for 15 minutes – and only if it hasn't rained in at least two days
- Keep cold drinking water in the fridge. This will save running the tap for cold water.
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