

# Oak Park Neighbourhood Centre Union Gas Winter Warmth & Oakville Hydro Leap Application

*All information is considered confidential and will not be discussed with anyone outside our agency without your consent. Please bring ID for everyone in the home. All adults must attend for the interview. Bring bills, 2 mths of all bank statements, and proof of all forms of income and proof of rent.*

## 1. Applicant Information

Date of Application: \_\_\_\_\_ Date of Follow-Up Interview: \_\_\_\_\_  
 Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_  
 Name of Co-Applicant: \_\_\_\_\_ # Of occupants: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone #: (H) \_\_\_\_\_ (W) \_\_\_\_\_ Other Contact # \_\_\_\_\_  
 Referral from: \_\_\_\_\_

Do you need assistance with... Gas: Yes  No  Hydro: Yes  No   
 Is your name on the Utility Bill? Gas: Yes  No  Hydro: Yes  No

## 2. Household Information

Name:	Relationship to Client:	Date of Birth	Gender- Male/Female
(day/month/year):			
_____	_____	___/___/___	_____
_____	_____	___/___/___	_____
_____	_____	___/___/___	_____
_____	_____	___/___/___	_____
_____	_____	___/___/___	_____
_____	_____	___/___/___	_____

## 3. Housing Information

Date Moved In \_\_\_\_\_ Do you rent  or own your home  ?  
 Dwelling Type: House  High rise  Low rise  Social Housing  Other \_\_\_\_\_  
 Primary heating Fuel: Electricity  Natural Gas  Other \_\_\_\_\_  
 Monthly Rent: \$ \_\_\_\_\_ Monthly Mortgage: \$ \_\_\_\_\_  
 Are you interested in learning about energy conservation programs? Yes  No

## 4. Income Information

Have you accessed Halton Region's Shelter or Community Start-Up funds in the last 24 months? Yes  NO   
 If Yes: Amount \$ \_\_\_\_\_ Date: \_\_\_\_\_  
 What was the purpose receiving such a grant? \_\_\_\_\_  
 Social Worker's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ ID #: \_\_\_\_\_

### INCOME

Employment (net): \_\_\_\_\_ Verified through documentation

Applicant	\$ _____	<input type="checkbox"/>
Other household member	\$ _____	<input type="checkbox"/>
Employment Insurance	\$ _____	<input type="checkbox"/>
Child Support	\$ _____	<input type="checkbox"/>
Ontario Works	\$ _____	<input type="checkbox"/>
Ont. Disability Support Program (ODSP)	\$ _____	<input type="checkbox"/>
Child Tax Benefit	\$ _____	<input type="checkbox"/>
Canada Pension Plan	\$ _____	<input type="checkbox"/>
Ont. Student Assistance Plan (OSAP)	\$ _____	<input type="checkbox"/>
Loss of Earnings (WSIB)	\$ _____	<input type="checkbox"/>
Employment Insurance	\$ _____	<input type="checkbox"/>
Other household member's income	\$ _____	<input type="checkbox"/>
Other (monthly):	\$ _____	<input type="checkbox"/>
<b>Total Monthly Income:</b> \$ _____	<b>Total Annual Income:</b> \$ _____	

**5. Arrears & Service Provider Information**

**Union Gas Arrears Information**

Account # \_\_\_\_\_ Total Owed: \$ \_\_\_\_\_ Verified by Union Gas

Does this include Deposit, Reconnection, Rental or Financing Charges?  Yes  No How much: \_\_\_\_\_

Spoken to the utility about arrears?  Yes  No Result \_\_\_\_\_

Has the applicant received a notice of service disconnection?  Yes  No

Last Payment Date \_\_\_/\_\_\_/\_\_\_ Disconnect Date: \_\_\_/\_\_\_/\_\_\_ Last Utility Contact \_\_\_/\_\_\_/\_\_\_

Payment Arrangements (please provide details): \_\_\_\_\_

Has the client received a Union Gas Winter Warmth grant before?  Yes  No Date: \_\_\_/\_\_\_/\_\_\_

**Oakville Hydro Arrears Information**

Account # \_\_\_\_\_ Total Owed: \$ \_\_\_\_\_ Verified by Oakville Hydro

Name of Service Provider: \_\_\_\_\_ Utility  Sub-Metering Provider  Does this include Deposit, Reconnection, Rental or Financing Charges?  Yes  No How much: \_\_\_\_\_

Spoken to the utility about arrears?  Yes  No Result \_\_\_\_\_

Has the applicant received a notice of service disconnection?  Yes  No

Last Payment Date \_\_\_/\_\_\_/\_\_\_ Disconnect Date: \_\_\_/\_\_\_/\_\_\_ Last Utility Contact \_\_\_/\_\_\_/\_\_\_

Amount of last payment: \_\_\_\_\_ Payment Arrangement: \_\_\_\_\_

Has the client received an Oakville Hydro LEAP grant before?  Yes  No Date: \_\_\_/\_\_\_/\_\_\_

Reason for Arrears: High heat costs  Job loss  Illness  Pending EI  Marital breakdown

Other: \_\_\_\_\_

**6. Referrals Made to Other Services**

- Food Bank
- Employment Resources
- Clothing
- Energy Conservation
- Other \_\_\_\_\_
- OW/ODSP
- Baby Needs
- Housing
- Other In Agency resources (financial literacy & programs etc)

**7. Recommendation**

Union Gas Grant: Yes  Amount: \$ \_\_\_\_\_ Criteria have been met   
 Oakville Hydro Grant: Yes  Amount: \$ \_\_\_\_\_ Criteria have been met   
 Mediation? Union Gas  Oakville Hydro

If not recommended for grant, please give rationale (check all that apply):

- Does not meet income criteria
- No attempt to contact utility provider
- Cannot maintain housing
- No attempt at recent payment
- Does not live at address of arrears
- Not a customer of a service provider
- Other (please specify): \_\_\_\_\_

**WINTER WARMTH & LEAP PROGRAM SERVICE AGREEMENT**

I, (applicant/co-applicant) \_\_\_\_\_, the undersigned, affirm the information provided is true. I acknowledge that should any information provided be found not to be true, I will not be eligible for the Union Gas Winter Warmth Program or LEAP Emergency Financial Assistance. I understand this application and accompanying financial assessment is subject to final approval by the Union Gas Winter Warmth Program and LEAP Emergency Financial Assistance. I understand that the Union Gas Winter Warmth Program and LEAP Program does not guarantee payment of funds, even if preliminary approval is granted. I hereby release the Union Gas Winter Warmth Program and LEAP program, its employees, officers and directors and Union Gas Limited from any liability in connection with the application and payment or non-payment of any funds. If my bill is in excess of the grants, I agree to make a payment arrangement with Union Gas Limited and/or Oakville Hydro for the balance. I understand that if I fail to make payments, which I have agreed to pay directly to Union Gas Limited and or Oakville Hydro, my service may be disconnected, and I may not be eligible for future Union Gas Winter Warmth or LEAP Emergency Financial assistance. I have read, understood and agree to these conditions and requirements.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Worker's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

## Dual Consent to Disclosure of Personal Information

Pursuant to the *Personal Information Protection and Electronic Documents Act* (S.C. 2000, chapter 5, as amended) and section 32 of the *Municipal Freedom of Information and Protection of Privacy Act* (R.S.O. 1990, chapter M.56), I, \_\_\_\_\_

(insert first name, middle initial and last name),

grant my consent to Oak Park Neighbourhood Centre to disclose and receive my personal information under the terms and conditions set out below for the following:

- Winter Warmth*
- Leap Financial Assistance (Oakville Hydro)*
- Customer Service Measures*
- Energy conservation Programs with the Utilities*

1. The personal information that may be disclosed is as follows:

(a) Information relating to the status of my account with my utilities at:

address & Postal code \_\_\_\_\_ Oakville

(b) Hydro Acct. \_\_\_\_\_ Gas Acct. \_\_\_\_\_

(hereinafter referred to as "my account").

2. The personal information may be disclosed to and received from...

(a) Oakville Hydro (b) Union Gas (c) a sub utility provider if applicable (d) Halton Region

3. The consent to disclose my personal information referred to above shall expire on

\_\_\_\_\_ (insert date not less than 90 days after the date of the signature).

4. I certify that I am at least 18 years of age.

\_\_\_\_\_  
Signature of person giving consent

\_\_\_\_\_  
Witness signature

Date \_\_\_\_\_

Date \_\_\_\_\_

Client phone number: (H) \_\_\_\_\_ (W) \_\_\_\_\_

## **Small changes make a big impact! Tips and changes to reduce your energy bills.**

If something is plugged-in then it is drawing power. Unplug things when not in use to save money- computer, laptop, stereo, games, coffeemakers, tv's, cable box, nightlights

- Laptop computers should be unplugged once charged to save money and increase the life of the computer.
- Purchase power bars with auto-shutoff that detect when electronics go into sleep mode and cut their power.

Change to LED bulbs as your old ones burn out. They are more expensive to purchase but will save a great deal of energy and last 30x longer. Think twice before turning on a light and remember to turn off. Turning on lights costs money.

Your heat should be set to no higher than 20C during the day and can be reduced to 17C at bedtime. Sweaters worn during the day and an extra blanket on the bed at night will save a lot of money. During warm months the temperature should be set to 22C or higher.

- A ceiling fan only uses 10% of the electricity needed to run an air conditioner. Use a fan in the room you are in and remember to turn it off. Fans are meant to cool people, not rooms.
- In the summer close curtains on warm days to keep out the heat and open upstairs windows on cool nights.
- Electric space heaters and gas fireplaces left on are more expensive to run than a furnace. Don't use them.
- Weather stripping, and caulking reduces energy bills. Use to seal drafts around windows, baseboards, doors and air vents. Keep doors and windows locked to reduce drafts. Purchase insulation inserts to put in electric outlets on exterior walls.

For hot water tanks, reduce the setting on the dial at the bottom of the tank. Move at least 2 notches. This also reduces the chance of young children burning themselves with tap water.

- Wrap your electric water heater with heater insulation to reduce costs by 30%
- Pipe wrap will reduce heat loss and bring hot water to your faucet faster. Do not use wrap on plastic pipes.

Do all laundry and run dishwashers after 7pm or before 7am or on weekends.

- Do all your wash in cold water.
- Put up an indoor and/or outdoor clothesline.
- Clean out the dryer lint filter after every load. Vacuuming the dryer exhaust once a year.
- Take showers at night rather than in morning

If are using two fridges or a freezer try and reduce to only one fridge to reduce costs or buy an energy efficient appliance. Check that your freezer is set to no lower than -18C.

Watch for water waste

- Fix dripping taps and toilets. Check for leaks in toilets by adding drops of food colouring to the back tank after it fills and wait half an hour. If the water in the bowl changes colour you have a leak. Turn off the water shut off taps underneath toilet or sink when not in use until you can afford to fix them.
- Install a low-flow showerhead and faucet aerator on sinks. Free kits are available from Union Gas.
- Take shorter showers. Use a \$ store timer to limit your showers to five minutes or less.
- Do not leave the faucet running when you're brushing your teeth, washing your face or shaving.
- If you must use the bath, don't fill it up all the way, plug the drain before you turn on the tap.
- Only water your garden every other day for 15 minutes – and only if it hasn't rained in at least two days
- Keep cold drinking water in the fridge. This will save running the tap for cold water.

Discover more tips at [saveonenergy.ca](http://saveonenergy.ca) and [uniongas.com/residential/energy-conservation/energy-savings](http://uniongas.com/residential/energy-conservation/energy-savings)